

MEADOWS-FERNDALE HOMEOWNERS' ASSOCIATION  
Board Policy Resolution 2022-06  
Approved and Adopted August 16, 2022

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**SUBJECT: NEIGHBORHOOD PROJECT SUPPORT COMMITTEE**

**WHEREAS** the Meadows-Ferndale Board of Directors (the Board) is currently composed of three elected members (President, Vice President, and Secretary/Treasurer); and

**AND WHEREAS** the Board has a lengthy slate of duties and projects; and


**AND WHEREAS** the workload generated by this slate of duties and projects exceeds that which is reasonable for a three-member Board.

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**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Neighborhood Project Support Committee (NPSC) is hereby formed and chartered.
2. The NPSC will provide advisory (non-voting) support and workload assistance to the Board.
3. Membership in the NPSC will be through selection by the Board. The number of members will vary – depending on the extant workload.
4. The NPSC will self-organize by internally assigning roles to the members selected by the Board. The NPSC will also internally manage committee activities such as scheduling activities and conducting meetings. Meeting agendas and minutes will be submitted to the Board in a timely manner. The overall schedule for starting, executing, and finishing specific projects will be assigned by the Board, but detailed scheduling and assignment of individual tasks will be the responsibility of the NPSC. Activity status reports will be provided to the BoD when needed or requested.
5. The NPSC interaction with the Board will be via a committee chairperson and the Board Vice President who will act as Board liaison to the NPSC. Joint meetings between the NPSC and the BOD will be conducted as needed and may be requested by either the NPSC or the Board.
6. Duties of the NPSC will be determined by the needs of the Board and codified in general terms by a separate NPSC charter.

Signed and attested this 16<sup>th</sup> day of August 2022:

  
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Chuck Millard, President

  
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Chris Chappell, Vice President

  
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Kathy Young, Secretary