

Meadows Ferndale Homes Association 2024 Organizational Meeting Minutes

Date and Time: Pursuant to Article 3, Section 3.6 of the Meadows Ferndale Homes Association By-laws the organizational meeting was held on Monday, 9th December 2024 at 4:00 pm at the home of Cindy Frakes.

Officers: Present: Cindy Frakes, Ann Lesan, newly elected; Katherine Morgan, and outgoing Vice President; David Hall. Cindy called the meeting to order at 4:00pm.

Establishment of Officers: Ann raised concerns about the work load of having the secretary and treasurer combined. Also adding that the WA State Community Associations Institute (WSCAI) recommends not combining the positions. Cindy stated the by-laws prevented the President and Secretary to be combined, and the three of us had agreed last year to not combine President and Treasurer. After discussion it was decided to combine Vice President (VP) and Treasurer, and Ann would continue as treasurer, adding VP to her role. Cindy would continue as President and Katherine would take on the secretary position.

Cindy explained to Katherine that contracts were divided among the three of us, with David managing the Yard Man, Estevan, and putting together our new contract with Windwood. Cindy managed the PCL (Puget Construction & Landscape), Bayside Web Design. Ann explained her contract management with ATSI, and new contracts with Forager (Walker Smith), and BAI Environmental Services. Katherine expressed concern about Ann having too much if she took on Windwood and agreed to assume David's role as point of contact and management of the Windwood Contract. All agreed. Cindy will continue managing PCL, Bayside and add Windermere. Ann will continue managing ATSI, Forager, and BAI. Katherine will manage Windwood.

After discussion the following meeting dates were scheduled for 2025:

March 18, May 6, August 5, November 5, December 9 will combine our budget ratification and annual general meeting to save the cost of separate mailings.

Cindy will schedule a future zoom orientation session with Katherine to explain our google Gmail and google drive file sharing.

Adjournment: There being no other business, the meeting was adjourned at 4:50

Respectfully submitted:

Ann Lesan, VP/Treasurer 12/17/2024