

MEETING AFTER ACTION REPORT (AAR)

To: Attendees (see list below)
From: Chuck Millard, President, HOA Board of Directors
Date: June 24, 2023
Subject: ATSI Wetland Meeting on 23 June 2023

1. Purpose of meeting: to provide an opportunity for Walker Smith, the Mitigation Lead from Aqua-Terr Systems Inc (ATSI) to inform interested HOA members about measures that may be taken to control the American Bullfrog (ABF) population in our wetland areas.
2. Key take-aways from the meeting
 - a. The ABF is an invasive species that the Washington State Department of Ecology has declared to be a major threat to freshwater ecosystems since it is invasive, has no local predators, proliferates rapidly, contributes to or causes declines in the population of native freshwater aquatic amphibian populations, and can carry an invasive fungus that can spread to surrounding territory and destroy plants and habitat. This contrasts with its status on the East Coast, where it is not a dominant wetland species and is adequately controlled by local predators and natural conditions.
 - b. ATSI has provided a detailed guide for ABF control that is tailored to our specific needs. It is called the [Mitigation Site ABF Management Plan](#), dated 22 June 2023, and is posted to the HOA website under the dropdown menus for General Information / Reference Documents.
 - c. It is legal to "dispatch" ABFs and while no permit is required, there are rules which must be followed. These rules are delineated in the ABF Management Plan.
 - d. No one is to enter the wetlands or be off trail without the express permission of The Meadows HOA Board. Individual access to the wetlands for any purpose, unless covered by an existing contract, must be enabled by approval from the Board of Directors and the execution of an "Indemnification and Hold Harmless" agreement (found [HERE](#)). The Board will issue such an agreement upon approval of a request to enter the wetland, based on the when, where, and why information provided in the request and certification that the requester has read and acknowledges cautionary documents such as, in this case, the ABF Management Plan.
 - e. Activities in the wetland by HOA members should employ the "buddy" system – i.e., no one should go alone. It is too easy to encounter situations that require assistance (e.g., falling, getting stuck in the mud, etc.) in areas that are not visible from outside the wetland. Possession of a cellphone is also recommended.
3. Follow-on actions
 - a. Invite ATSI to return for a more general indoctrination about our wetlands, to potentially include the following topics: the flora and fauna that exist and are welcome there, the invasive species that exist and are not welcome there, the current status of the wetlands relative to the plans approved by the WA Dept of Ecology and the US Army Corps of Engineers, and other topics yet to be determined.
 - b. When needed, process requests to enter the wetlands as discussed above.

ATTENDEES

Linda Bahrani Kathy Young David Hall Winston McBride	Rick Horsman Kent Endsley Walker Smith ATSI Chuck Millard
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