

# MEMORANDUM

To: All Meadows-Ferndale HOA (MFHOA) Owners and Residents  
From: MFHOA Board of Directors  
Date: July 10, 2021  
Subject: RESUMPTION OF IN-PERSON HOA BOARD MEETINGS

Following the “opening” of Washington State by the Governor and the move to permit group meetings by the Ferndale Public Library (FPL), the HOA Board of Directors has decided that it is time for us to resume our in-person Board meetings. Accordingly, we have established the following schedule of meetings for the remainder of 2021:

- August 23: Monthly General Meeting
- September 27: Budget Review and Approval (by Board)
- October 18: Monthly General Meeting
- November 15: Monthly General Meeting
- December 13: Annual General Meeting (major topics are Board officer elections and member ratification of 2022 operating budget).

The following conditions and restrictions apply:

- LOCATION. All meetings will be conducted in the FPL Large Meeting Room, except the September 27<sup>th</sup> budget meeting, which will be at Windermere Property Management (WPM) at 541 W. Bakerview Road in Bellingham.
- TIME. All meeting times are nominally 6:30 pm to 7:30 pm, but the meeting rooms are reserved from 6:00 pm to 8:00 pm to provide time for housekeeping tasks before and after.
- ATTENDANCE. The capacity of the FPL meeting room is limited to 25 total: 3 Board members and 22 owners/residents. The capacity of the WPM meeting room is 12 (3+9).
- COVID-related restrictions. Current Federal and State guidance is that, except in special cases (e.g., schools and hospitals), masks are required only for those who are not fully vaccinated. However, since the Board desires to exercise additional caution, face coverings for all attendees to our meetings is encouraged. This extra caution is due to the increasing threat of COVID variants D and D+, as well as to the fact that our meeting rooms are fairly small and close quarters. We will distribute the chairs in the rooms to create as much individual separation as possible.

Let’s be safe and show respect for each other. If you have an issue or question but will not attend, you may send us an email ([meadowsferndalehoa@gmail.com](mailto:meadowsferndalehoa@gmail.com)). We will provide a response in the meeting minutes. Also, please visit our website (the URL is: <https://www.meadows-ferndale-hoa.org/> ) for copies of this memo and the meeting documents, such as agendas, minutes, and calendar.

We thank you for your cooperation.

*Chuck Millard*

**President  
Meadows-Ferndale HOA**